

Trustee Petition Forms

The attached materials are to assist you in having your local trustees appointed by the Circuit Court of your area, according to Section 57-8 of the Code of Virginia. By completing these forms carefully, you should be able to present these to the Clerk of the Court (There is a fee. Please check with your local circuit court for the amount), and will probably not need the services of an attorney.

- (I) Petition to be completed and signed by pastor (be sure to specify whether the trustees are of a church or charge).
- (II) "Exhibit A", to be attached to the Petition, certifies the election of trustees by the Charge Conference. Always indicate whether trustees are new, and whom they are elected to replace.
- (III) Order, to be completed and ready for the signature of the presiding judge. For trustees in the following counties, you may check with the Clerk to verify that this order is satisfactory to the judge in that county: Appomattox, Pittsylvania, Halifax, and Franklin.
- (IV) PLEASE BE SURE THAT YOU KEEP THE ORIGINAL SIGNED COPY SIGNATURE TO SEND TO COURT AND HAVE THE DISTRICT SUPERINTENDENT SIGN ALL COPIES.

VIRGINIA: IN THE CIRCUIT COURT OF _____

In Re: Appointment of Trustees for _____ United Methodist Church or Charge _____, Virginia.

PETITION

Your petitioner, _____ (pastor of _____ Church or Charge),

respectfully

shows unto this Honorable Court the following facts:

That heretofore at a Charge Conference of _____ United Methodist _____ (church or charge) in session _____, 20_____, the following were duly elected as Trustees of said church or charge located at _____:

See Exhibit "A"

Your petitioner prays that by proper order of this Court, the above be appointed as the Trustees of said Church or Charge with all powers provided by law.

Minister

EXHIBIT "A"

(1) This is to certify that the Charge Conference of _____
United Methodist _____ (Church or Charge), in
session _____ 20 _____, elected the following as new trustee(s) of the
_____ United Methodist _____
(church or charge):

(2) _____ who _____ succeeds
(deceased, resigned, term expired, etc.) _____, who
succeeds _____ (deceased,
resigned, term expired, etc.) _____, who succeeds
_____ (deceased, resigned, term expired,
etc.)

(3) These new trustees are to serve together with _____,
_____,
_____,
and
_____, (insert the names of the rest of your trustees),
previously elected and confirmed as trustees of the United Methodist Church
_____ (church or charge).

(4) Circuit Court of _____ city or county.

(5) Signed _____
District Superintendent or
Presiding Officer

Signed _____
Secretary

Date

ORDER

VIRGINIA: IN THE CIRCUIT COURT OF

In Re: Appointment of Trustees for _____
United Methodist Church or Charge, _____ Virginia

ORDER

It appearing to the Court from petition and exhibit filed herewith that the Charge Conference _____ United Methodist Church or Charge, on _____, 20____, elected the following as new trustees of the _____ United Methodist Church or Charge, located in _____, Virginia: _____, _____, and _____.

It is hereby **ORDERED** that the aforesaid trustees, be and they hereby are duly appointed as Trustees of the said _____ United Methodist Church or Charge, _____ Virginia; with all powers provided by law.

Nothing further remaining to be done herein, it is **ORDERED** that this matter be stricken from the docket.

I ask for this:

Minister

Enter:

Judge